Oppsett av e-post konto, Windows 8 og Outlook 2013

1: Høyreklikk på startikon, nede ti venstre og velg «kontrollpanel»

2: Inne i kontrollpanel, velg «Mail»

9	All Control Panel Items - 🗖 🗙		
(→ ↑ ♥ Control Pane	I → All Control Panel Items	✓ C Search Control Panel	
Adjust your computer's settir	ngs	View by: Small icons 🔻	
🏲 Action Center	administrative Tools	📑 AutoPlay	
🏘 BitLocker Drive Encryption	💶 Color Management	Credential Manager	
\mu Date and Time	🔣 Default Programs	🚔 Device Manager	
national Devices and Printers	💻 Display	😂 Ease of Access Center	
🎇 Family Safety	le History	📕 Flash Player (32-bit)	
F Folder Options	🗽 Fonts	n HomeGroup	
🔏 Indexing Options	💕 Intel(R) Grafikk og media	🔂 Internet Options	
🛓 Java (32-bit)	📖 Keyboard	😒 Language	
Location Settings	Mail	Mouse	
🚆 Network and Sharing Center	🛄 Notification Area Icons	Personalization	
🧱 Phone and Modem	🗃 Power Options	Programs and Features	
🜮 Recovery	🔗 Region	🐻 RemoteApp and Desktop Connections	
🛒 Sound	Speech Recognition	Storage Spaces	
🔞 Sync Center	1🕎 System	🖳 Taskbar and Navigation	
📧 Troubleshooting	🍇 User Accounts	🕍 Windows Defender	
🔗 Windows Firewall	🖳 Windows Mobility Center	🏣 Windows To Go	
🐼 Windows Update	Work Folders		

3: Velg «Show Profiles / Vis profiler»

٢	Mail Setup - Outlook	×	
E-mail A	ccounts		
	Setup e-mail accounts and directories.	E-mail Accounts	
Data File	5		
	Change settings for the files Outlook uses to store e-mail messages and documents.	Data Files	
Profiles -			
	Setup multiple profiles of e-mail accounts and data files. Typically, you only need one.	Show Profiles	
		Close	

4: Velg «Add.. / Legg til» og velg navn for profilen du lager (F.eks: ABSnet Exchange)

Ø Mail	×				
General					
The following profiles are set up on this computer:					
Outlook					
Add Remove Properties Copy					
When starting Microsoft Outlook, use this profile: Prompt for a profile to be used Always use this profile					
Outlook	-				
OK Cancel Apply					

5: I feltene fyller du inn fult navn og deretter info du har mottatt fra ABSnet.

۹	Add Account	×
Auto Account Setu Outlook can autor	p natically configure many email accounts.	ž
E-mail <u>Account</u>		
<u>Y</u> our Name:	Example: Ellen Adams	
<u>E</u> -mail Address:	Example: ellen@contoso.com	
<u>P</u> assword:		
Re <u>t</u> ype Password:		
○ <u>M</u> anual setup or a	Type the password your Internet service provider has given you. dditional server types	
	< <u>B</u> ack <u>N</u> ext >	Cancel

Your name: Fult navn E-mail Address: <u>fornavn.etternavn@absmail.no</u> (Merk: @absmail.no) Password: Passord fra skjema mottatt fra ABSnet

Velg next og deretter fullfør.